



Timber Creek High School Booster Club

Update: Concession Volunteer Tracking Method

TCHS Booster Members,

We appreciate everyone who has helped with concessions this year! As you can imagine, tracking everyone's hours and ensuring they are properly accounted for and matched to the correct athlete is a challenging process. For that reason, as of **May 1, 2023**, we are changing our volunteer hour tracking method. If your athlete is attempting to accumulate enough hours to be eligible for the scholarship their senior year, please read this notice in its entirety.

Individual athletes and their parents will be responsible for tracking their hours. We will give you a form that you will use to log your hours and have the concession manager sign. When you apply for your scholarship, you will attach that form to your scholarship application. Please note: Manager must sign off on hours at the time the hours are worked. **NO MAKE UP SIGNATURES WILL BE ALLOWED.** All Managers have been instructed with this information.

Please complete the following steps if you are planning to apply for the scholarship:

1. Print off page 2 of this form
2. Revisit the Scholarship Eligibility PDF to ensure you understand the requirements. This form can be located at <https://www.tchsabc.com/scholarships>
3. E-mail the volunteer coordinator at tchsabcscholarship@gmail.com with questions, or if you are unsure of the number of hours earned *thus far*. **Starting May 1, 2023**, ABC will **no longer** have log in sheets at concessions or other activities that allow for volunteer hours.
4. **Recommendation:** take a picture of your form after each time you accumulate new hours so you have a digital version stored as a backup.

Hour Breakdown by class is listed below. **Beginning May 1, 2023**, rather than year-by-year requirements, you now have the option to earn the total number of hours over your high school years cumulatively at any point, **but it is up to you to track them and turn in the following sheet with your scholarship your senior year:**

Class of 2023: 12 hours total (junior – senior year)

Class of 2024: 18 Hours total (sophomore – senior year)

Class of 2025-2026: 24 hours total (freshman – senior year)

*** Class of 2023 and 2024 are different requirements due to COVID challenges.

Thank you kindly for understanding the need for this change and we hope this is a positive change for everyone!

Summer Crow | Volunteer Coordinator

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